

**MINUTES**  
**OLA Directors Council Meeting**  
**Wednesday**  
**February 21 at 2:00pm**  
**Albert Wisner Public Library**

**Present:**

Laurie Angle (Warwick)	Sara Johnson (Woodbury)
Beverly Arlequeew (Port Jervis)	Diane Loomis (Tuxedo)
Jill Cronin (Greenwood Lake)	Ginny Neidermier (Walden)
Madelyn Folino (Florida)	Grace Riario (RCLS)
Pamela Hawks (Cornwall)	Patty Sussmann (Newburgh)
Maureen Jagos (Chester)	

The meeting was called to order at 2:05pm by Diane Loomis.

- 1) **Approval of Minutes:** A motion was made to approve the minutes of the October 27, 2017 Annual Membership meeting by Madelyn Folino, seconded by Patty Sussmann, and unanimously approved.
- 2) **Treasurer's Report:** Those in attendance reviewed the Treasurer's Report (see attached). Ginny Neidermier reported: we have received the 2<sup>nd</sup> payment from Orange County grant; there was an increase from the previous year; and those in attendance would receive a check at the end of the meeting. Membership dues from this year are not yet reflected in the balance.

Ginny handed out an Orange County Distribution list for 2017 (see attached). She uses a formula to determine what each library will receive as their second payment based on per capita, but this left OLA with an \$8,000+ balance. She proposed adding \$500 (equally) to each library's second payment. A brief discussion followed on whether we could reward libraries that are involved with OLA. The money is allocated to Orange County libraries through a contract, so that is most likely not allowed. Diane Loomis proposed contacting libraries that don't have members or don't attend meetings to let them know that they are receiving this extra money because of OLA. These funds are a direct result of Ginny Neidermier's (and others) efforts with legislators.

A motion to approve allocating an additional \$500 equally to all libraries was made by Beverly Arlequeew, seconded by Jill Cronin, and unanimously approved.

3) **Committee Reports:**

- a) **Membership:** Diane Loomis presented the list of libraries that have paid membership. She will follow up with libraries that haven't paid at the end of March. Membership cost was increased to \$20. Membership checks can be directly forwarded to Diane Loomis at Tuxedo.
- b) **Programming:** Ginny O'Neill at Tuxedo has been working on some programming ideas:
- i) ***Digital Resources for Historical Research*** with presenter, Jennifer Palmentiero, Digital Services Librarian at SENYLRC. This **free program** will help participants better serve end users in locating resources through navigating the digital collections of the Empire State Library Network.

Those in attendance expressed an interest in this program.

ii) **Various Health related courses** (see attached):

- There was a brief discussion on holding Narcan trainings with your staff. Grace asked if a library can legally require staff to train for these health-related issues. You cannot require staff to administer Narcan, etc., but suggested asking your legal rep for more info.
- Jill Cronin has experience with the Heartsaver First Aid course if anyone needs information.
- Maureen will send Active Shooter trainer information to Diane Loomis.
- Stop the Bleed (free program) – Chester Library is hosting this in March.

A decision was made to move ahead with the CPR course, scheduling for later in April/May. Grace confirmed that RCLS will partner with OLA and pay half of the cost. OLA will sponsor the Orange County attendees – Ginny O'Neill will check on whether there is a minimum or maximum attendance allowance. Contingent on whether the class covers infants and children, a motion was made to pay up to \$300 per class (2

classes totaling \$600) by Maureen Jagos, seconded by Laurie Angle, and unanimously approved.

4) **Fine Free Project Presentation** (Grace Riario)

- In regards to the fine free proposal, Directors have discussed a change in the policy reflecting that all fines be applied by whatever library you are borrowing from (not based on the rules of the lending library). RCLS is working on seeing how this will happen in a test system. Additionally, they need to fix the i-Types for adult, children's and teen items, so that libraries who want to target children and teens with "fine free" can do it easily.
- Grace stated that the trial would start May 1st for six months for those libraries that have agreed to participate. There was a question regarding this trial period because some thought it was just for summer reading program. Jill Cronin stated that her library is already doing fine free during summer reading and it has worked out well.
- Grace feels that the libraries need to consider how to market the idea to their patrons and that it should be up to the individual libraries, not an edict handed down from the system. Diane Loomis brought up the idea of how to evaluate the effectiveness of the fine free policy. Has circulation increased? Has attendance increased? Has good will increased?
- Ginny Neidermier raised the issue of how the fine free policy change would look to the Orange County legislators. They may not want to support an increase in funds to offset the loss of the revenue. Additionally, patrons may not want to hear that their taxes are going up to pay for someone else's fines.

5) **Adjournment**: Beverly Arlequeew made a motion to adjourn at 3:16pm, seconded by Patty Sussmann, and unanimously approved.

Respectfully submitted,

Pamela Hawks  
OLA Secretary

**February 21, 2018**  
**OLA Treasurer's Report**

Orange Library Association checking account  
Balance as of October - **\$5,300.22**

**Revenues:**

\$ .66- Interest  
\$ - OLA Membership  
\$52,500- 2<sup>nd</sup> OC Grant pmt 2017

**Expenditures:**

\$200 – OLA Speaker (co-sponsored w RCLS)  
\$19.95 – Checkbook printing charge  
\$250 – NYLA / RCLS Lobby Day  
\$592 – Selective Insurance

Balance as of February 2018

**\$56,738.93**

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OrangeREADS Balance –Statement as of October 2017: **\$72.82**

**Revenues:**

No Activity

**Expenditures:**

Balance as of February 2018

**\$72.82**

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**November 2017** – Attended OC Legislative meeting with (6?) other OC Directors speaking up for OC libraries and increased funding

**December 2017** – sent report to OC Dept. of Planning for 2<sup>nd</sup> Grant payment for 2017

**January 2018** – received and returned signed contract to OC Dept. of Planning.  
Funding is currently at \$115,000.

Respectfully Submitted,  
Ginny Neidermier, OLA Treasurer February 21, 2018

ORANGE COUNTY DISTRIBUTION 2017  
Orange Library Association

yr 2017 \$105,000

BASE GRANT REDUCTION & % CHANGE	2010 Census Figures	Base Grant \$3,088	Gross Per Cap is .133	Gross Total	OLA's 3%+-	2nd pmt.		2016	Results Comparison
						Net Per Cap	Net Total to Lib		
Chester Public Library	11,981	\$ 3,088.00	\$ 1,593.47	\$ 4,681.47	\$ 140.44	\$ 1,453.03	\$ 4,541.03	\$ 4,164.67	\$ 376.36
Cornwall Public Library	16,841	\$ 3,088.00	\$ 2,239.85	\$ 5,327.85	\$ 159.83	\$ 2,080.02	\$ 5,168.02	\$ 4,791.65	\$ 376.37
Florida Public Library	4,991	\$ 3,088.00	\$ 663.80	\$ 3,751.80	\$ 112.55	\$ 551.25	\$ 3,639.25	\$ 3,262.89	\$ 376.36
Goshen Public Library	18,063	\$ 3,088.00	\$ 2,402.38	\$ 5,490.38	\$ 164.71	\$ 2,237.67	\$ 5,325.67	\$ 4,949.31	\$ 376.36
Greenwood Lake Public Library	6,189	\$ 3,088.00	\$ 823.14	\$ 3,911.14	\$ 117.33	\$ 705.81	\$ 3,793.81	\$ 3,417.45	\$ 376.36
Highland Falls Library	3,900	\$ 3,088.00	\$ 518.70	\$ 3,606.70	\$ 108.20	\$ 410.50	\$ 3,498.50	\$ 3,122.14	\$ 376.36
Middletown Thrall Library	54,179	\$ 3,088.00	\$ 7,205.81	\$ 10,293.81	\$ 308.81	\$ 6,897.00	\$ 9,985.00	\$ 9,608.64	\$ 376.36
Monroe Free Library	39,912	\$ 3,088.00	\$ 5,308.30	\$ 8,396.30	\$ 251.88	\$ 5,056.42	\$ 8,144.42	\$ 7,768.05	\$ 376.37
Montgomery Free Library	3,814	\$ 3,088.00	\$ 507.26	\$ 3,595.26	\$ 107.85	\$ 399.41	\$ 3,487.41	\$ 3,111.04	\$ 376.37
Newburgh Free Library	65,923	\$ 3,088.00	\$ 8,767.76	\$ 11,855.76	\$ 355.67	\$ 8,412.09	\$ 11,500.09	\$ 11,123.73	\$ 376.36
Pine Bush Area PLD	17,023	\$ 3,088.00	\$ 2,264.06	\$ 5,352.06	\$ 160.56	\$ 2,103.50	\$ 5,191.50	\$ 4,815.14	\$ 376.36
Port Jervis Free Library	17,498	\$ 3,088.00	\$ 2,327.23	\$ 5,415.23	\$ 162.45	\$ 2,164.78	\$ 5,252.78	\$ 4,876.41	\$ 376.37
Tuxedo Park Library	3,624	\$ 3,088.00	\$ 481.99	\$ 3,569.99	\$ 107.09	\$ 374.90	\$ 3,462.90	\$ 3,086.53	\$ 376.37
Josephine-Louise Public Library	6,978	\$ 3,088.00	\$ 928.07	\$ 4,016.07	\$ 120.48	\$ 807.59	\$ 3,895.59	\$ 3,519.23	\$ 376.36
Albert Wisner Public Library	23,647	\$ 3,088.00	\$ 3,145.05	\$ 6,233.05	\$ 186.99	\$ 2,958.06	\$ 6,046.06	\$ 5,669.70	\$ 376.36
Moffat Library of Washingtonville	24,399	\$ 3,088.00	\$ 3,245.07	\$ 6,333.07	\$ 189.99	\$ 3,055.08	\$ 6,143.08	\$ 5,766.72	\$ 376.36
Woodbury Public Library	11,353	\$ 3,088.00	\$ 1,509.95	\$ 4,597.95	\$ 137.93	\$ 1,372.02	\$ 4,460.02	\$ 4,083.65	\$ 376.37
<b>Total</b>									
<b>Total Chartered Population</b>	<b>330,315</b>	<b>\$ 52,496.00</b>	<b>\$ 43,931.90</b>	<b>\$ 96,427.89</b>	<b>\$ 2,892.76</b>	<b>\$ 41,039.14</b>	<b>\$ 93,535.14</b>		

OC Grant 105,000  
1st payment (\$52,496)  
2nd payment (\$41,039.14)  
OLA's 3% (\$2,892.76)  
Balance \$8,572.10

OLA Receives: \$ 2,892.76  
Remaining Balance from \$105,000 = \$8,572.10

The Health courses available:

1. **Responding to Opioid Overdose:** There are several sources for classroom instruction and kits would be included. Programs are state funded and free to us and run approximately 90 minutes. Our sources are:
  - a. Opioid STR run by the Office of Alcoholism and Substance Abuse Services. Skip Zimmerman 518 485-0757.  
[Skip.zimmerman@oasas.ny.gov](mailto:Skip.zimmerman@oasas.ny.gov)
  - b. Operation Port Jervis PRIDE Coalition. Received a 5 year Federal grant. Lindsay Carroll 845 321-3732. [substancetaskforce@gmail.com](mailto:substancetaskforce@gmail.com)
2. **CPR course** titled AHA Family and Friends CPR course. This is a 2 to 2 1/2 hour course with an instructor using DVD and skills practice sessions. Learn how to give one rescuer CPR, help a choking victim, working with the 911 dispatcher. The cost is \$40 pp and class size can be up to 15.
3. **Heartsaver First Aid CPR AED** course that teaches students critical skills to respond to and manage an emergency in the first few minutes until emergency medical services arrive. 3 hour class and approx. \$60.
4. **Stop the Bleed:** Bleeding control for the Injured. The program is sponsored by the American College of Surgeons. Teaching civilians to provide vital initial response to stop uncontrolled bleeding in emergency situations. Free. Visit [bleedingcontrol.org](http://bleedingcontrol.org).
5. **Citizen Preparedness Corps Training Program.** Participants will have the tools and resources to prepare for any type of disaster, respond accordingly and recover as quickly as possible to pre-disaster conditions. Response kits will be distributed. Free and will run for approx. 2 hours.